

Issue 4, 2008

A newsletter for the tenants of Federal Reserve Plaza

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Life Safety & Security at Federal Reserve Plaza

Do you know how to leave your floor if you hear the evacuation alarm? Do you know how to evacuate from the 4th floor? The open design of our lobbies makes it easy to see the best emergency exits on the ground floor. But it is important to know the exit routes of both your own floor and our other frequently visited public spaces.

Twice each year, Federal Reserve Plaza conducts emergency evacuation drills, and all building employees are encouraged to participate. These drills, which generally occur in October (National Fire Prevention Month) and in April, provide employees the chance to familiarize themselves with emergency procedures.

When an emergency alarm is activated, it is critical that you listen closely for the announcement that follows. The alarm begins with a series of beeps, followed by the announcement that there is an emergency in the building, and this announcement repeats. If your floor is impacted by the emergency and it is necessary to evacuate, you will hear the evacuation tone. If you do not hear the evacuation tone, it is not necessary that you leave your floor. Remain in your office; you may hear further instructions, or the eventual "All Clear." Says Life Safety Director Bob MacDonald, "Remember, only evacuate if you hear the evacuation tone after the spoken announcement. The most important thing you can do is to listen for that tone."

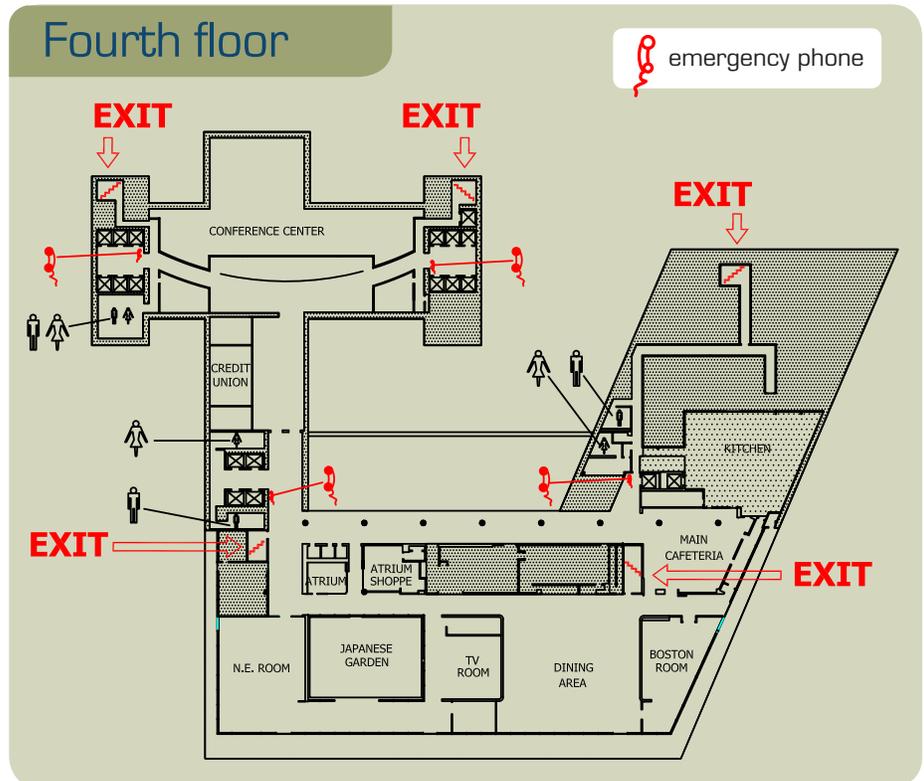
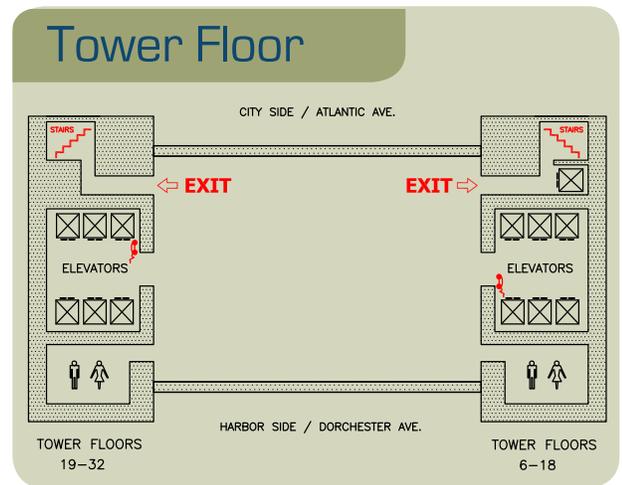
Keep in mind that all law enforcement personnel will be engaged in the management of the situation, so do not call the Control Center for an update on what is occurring. The alarm and public address system are your ultimate information source.

The safety and security of all building occupants, at all times, is our foremost concern. We rely on you, too, to put safety first and comply with the instructions of the Life Safety Director

and Emergency Management personnel. There are trained floor wardens on your floor who are knowledgeable about evacuation procedures and the locations of Life Safety equipment. The Emergency Reference Guide is distributed to all building employees annually, and additional copies are available from Tenant Liaison Janice Kimsey.

An awareness of emergency procedures, and the location of emergency exits, best equips you to respond effectively in any situation.

YOU are your "first line" of safety.



Tenant Spotlight

This quarter the spotlight shines on Middleton & Company Inc., one of our neighbors on the 18th floor. Middleton & Company was founded as an independent investment counseling firm in 1984 on the principle that objective advice and disciplined investment management can make a difference in clients' lives. By applying sound judgment and thorough market analysis, Middleton & Company serves the investment needs of individuals, families, trusts, endowments and foundations with an emphasis on lasting client relationships and long-term results.

“Frequent, friendly updates with about what’s going on in the building or in the neighborhood, “breaking news” like a train derailment or statements from the Federal Reserve, that’s personalized service because it’s really focused on what helps us.”

The company came to Federal Reserve Plaza in 2004. It employs five Portfolio Managers and nine research and support staff. Middleton’s employee-owners know what sets them apart from their competition: they are passionate about taking care of their clients. Says Tenant Representative Carol Sanzone, “We really personalize our service. Early on, our clients meet the complete teams responsible for their accounts. We communicate frequently, because we are in business to help our clients. We see that same kind of dedication and personalization of service here at Federal Reserve Plaza. Frequent, friendly updates with information about what’s going on in the building or in the neighborhood, “breaking news” like the train derailment or statements from the Federal Reserve, that’s personalized service because it’s really focused on what *helps us*. We feel that our own passion for client service is matched by the staff here 24/7, from the policemen on post in the morning to the housekeeping staff each night.”

“We – and our clients – enjoy this wonderful location and all that it offers. The view from the Harborview Dining Room impresses us every time.”

Find out more about Middleton & Co. Link to their website at www.federalreserveplaza.com under Contacts/Tenant Listing.

MIDDLETON & COMPANY, INC.

DID YOU KNOW

...that there are at least 2 floor wardens on each floor? It is their responsibility to ensure that all staff are made aware of the emergency procedures and the locations of evacuation stairs and other emergency equipment.

...that any employee who is disabled or needs extra assistance in the event of an evacuation should go to or be assisted to a red emergency phone in the fire stairwell or by the main elevators to contact the Fire Command Center? (Reminder: Because of its special wiring it takes a few seconds to connect to the Fire Command Center.)

Do you know who your floor wardens are? Check www.federalreserveplaza.com under Life Safety & Security for a listing, as well as emergency exit maps.

Dalbar Annual Blood Drive Federal Reserve Plaza turns out to support Children’s Hospital

Nick Karmelek of the Federal Reserve Bank and Lydia Ciccone of Peabody & Arnold chat with nurses Lauren Salter and Linda Aldred as they donate blood at the Dalbar/Children’s Hospital Blood Drive on October 2. Janice Perry of Dalbar, who organized the Bloodmobile visit, says donations doubled over last year’s event, with the participation of staff from many of the companies in Federal Reserve Plaza. The next blood drive, with the American Red Cross, takes place December 11.



This newsletter was printed on recycled paper.